

USC Emeriti Center

Gold Card/Retiree Email Application

The USC Gold Card is not transferable and may be revoked for violation of university policy. The University of Southern California does not guarantee the privileges as lifetime benefits. The policy currently in effect is subject to change at any time by the University at its discretion, without prior notice or liability for such changes.

Full Legal Name: _____ **USC ID (7 or 10 Digit):** _____
Last First MI

Primary Phone Number: _____ **USC Email:** _____

Home Address: _____

Preferred Non-USC Email: _____ **DOB:** _____
(MM/DD/YYYY)

Retirement/Termination Date: _____ **Years of Service** _____ **Age at Retirement:** _____
(MM/DD/YYYY)

☐ I would like a complimentary spouse/partner card (If yes, please attach a color headshot photo of spouse/partner)

Spouse/Partner Full Name: _____ **Spouse/Partner DOB:** _____
Last First MI (MM/DD/YYYY)

Spouse/Partner Email Address: _____

☐ I am a Professor Emeritus/Emerita (If so, please attach a letter from the Provost.) *If Emeritus letter is delayed, please submit it to USCHR when you receive it.*

☐ I would like to be included in the USC Directory:

Title: _____ **Email:** _____ **Phone:** _____

Important Information:

- The Gold Card entitles its holder with certain USC privileges. These privileges will be immediately discontinued if the holder returns to benefits eligible employment at USC.
- To be Gold Card eligible, you must have worked in a benefits eligible position for 10 or more years and retire at 55 years of age or older.
- I understand that I may not utilize my Gold Card while actively employed in a benefit's eligible position by USC.
- I want to keep my @usc.edu email address active

I/We certify the information above is correct, and I further understand that if I do not adhere to the standards of the Gold Card privilege, the privileges will be revoked immediately.

Signature: _____ **Date:** _____

Scan or Email Application to: USCHR@USC.EDU - No more than 30 days before the date of your retirement

*Your card will be mailed to your home address on Workday.
If you have moved, please contact the HR Service Center at (213)-821-8100 to update your address. For questions, contact: uschr@usc.edu.*

For Office Only:

Processed By: _____

Date: _____

Services Entered Date: _____

Gold Card Ordered Date: _____