

Gold Card/Retiree Email Application

The USC Gold Card is not transferable and may be revoked for violation of university policy. The University of Southern California does not guarantee the privileges as lifetime benefits. The policy currently in effect is subject to change at any time by the University at its discretion, without prior notice or liability for such changes.

Full Legal Name _____ **USC ID (7 or 10 digit)** _____
Last First Middle Initial

Primary Phone Number _____ **USC Email (@usc.edu)** _____

Alternate Email _____ **DOB(MM/DD/YYYY)** _____ **Age at Retirement** _____

Dates of Employment (MM/DD/YY-MM/DD/YYYY) _____ **Years of Service** _____

I would like a complimentary spouse/partner card (If so please attach a color headshot photo of spouse.)

Spouse Full Name _____ **Spouse DOB (MM/DD/YYYY)** _____
Last First Middle Initial

Spouse Email _____

I am a Professor Emeritus/Emerita (If so please attach letter from Provost.)

I would like to be listed in the USC Directory:

Title: _____ **Email:** _____ **Telephone (optional):** _____

- The Gold Card entitles its holders with certain USC privileges. These privileges will be immediately discontinued if the holder returns to benefits eligible employment at USC.
- To be Gold Card eligible, you must have worked in a benefits eligible position for 10+ years, and retire at age 55 or older.
- I understand that I may not utilize my Gold Card while actively employed in a benefits eligible position by USC.
- I understand that if my Gold Card is lost, I will incur a \$5.00 fee for replacement.
- I want to keep my @usc.edu email address active.

I/we certify the information above is correct, and I further understand that if I do not adhere to the standards of the Gold Card privilege, the privilege will be revoked immediately.

Signature _____ **Date** _____

Return application to:

Office of Benefits Administration: Attn: Gold Card, 3720 S. Flower St. 2nd Floor, Los Angeles, CA 90089

Fax: 213-740-3875 Scan to USCHR@usc.edu.

Your card will be mailed to your home address in Workday.

If you have moved, please contact the HR Service Center at 213-821-8100 to update your address.

For questions, contact Patricia Gonzales email: uschr@usc.edu.

FOR OFFICE ONLY:

Processed by: _____ **Date:** _____

Services Entered Date: _____

Gold Card Ordered Date: _____