The meeting was called to order by the President, Mike Klineman at 10:02 am.

**Present:** Gretchen Anderson, Janette Brown, David Donovan, Linda Forman, Bill Givens, Jill Hopkins, Connie Horak, Dixon Johnson, Mike Klineman, Calvin Lau, Dick Martin, Harriet Servis, Donna Simmons*, Lynn Williams,
*by video

**Absent:** Evelyn Alva, Karen Ammons, Fred Dear, Sue Vogel, Debbie Wong

**Guest:** None

**Welcome and Remarks – Michael Klineman**
- As always, Mike warmly greeted members of the Board. Asked Board members to please read minutes in advance when sent by email.

**Approval of minutes from November meeting – Linda Forman**
- The November 16, 2018 minutes were approved as presented. Moved: David Donovan; Seconded: Gretchen Anderson. Passed unanimously.

**Reports**

**Financial Report and Data Management, and Membership Recruitment and Renewals – Dick Martin**
- Treasurer’s report: Dick circulated a detailed financial analysis of all income and expenses for the current fiscal year, as of 1/17/2019. The USC Credit Union accounts total $30,016.08 with $21,549.04 in the checking account. The SRA share of the Endowment Account is $64,339.78 (annual earnings rate = 4.50%). Year to date for 2018-19 total funds received for dues, endowment and gifts are $12,610. As of 10/17/2018, we have 279 2018-19 paid renewals, 162 life members and 143 joint members. In addition, we have 150 new gold card retirees who received their first year SRA membership free. Four (4) members renewed beyond 2018.
- The SRA Board reviewed the “First Year Free” trial program. There was no noticeable increase in the number of paid SRA members. After discussion Linda K Forman moved and Dick Martin seconded the following motion: Move to discontinue the “First Year Free” program effective July 1, 2019. The motion passed.

**Staff Assembly – Bill Givens**
- Connie Horak will be picking up the position from Bill Givens, effective July 2019.
• SRA members are needed to volunteer to be on Staff Assembly committees.

RFA – Calvin Lau
• RFA membership structure is under review. RFA is looking to reach out to faculty earlier in their careers, before retirement.
• RFA has coverage and participation at the Academic Senate.
• Caldwell Scholars and Distinguished Speaker Series remain the main activities of RFA.
• RFA is developing programs designed to encourage retired faculty to reach out to their home departments. In addition, innovative programs to reach out to current faculty are under consideration.
• February 8, 2019 noon lunch and lecture on international affairs as affected by recent government actions.
• Date for the Provost’s RFA Retiree Luncheon may be moved earlier in the academic year.

Programs and Hospitality – Connie Horak, Harriet Servis and Donna Simmons
• In honor of the 40th anniversary of the Emeriti Center, the December 2018 Holiday Party was held on Monday, December 10, 2018, from 11:30 am to 1:30 pm. The event had standing room only attendance. The USC Credit Union provided 400 logo event backpacks. The USC Archivist is provided USC First Hundred Year picture books. The program was extensive and wonderful, so we did not have the usual student performances. A medley of holiday songs played as background music during lunch. Jerry Walker’s Oceanaire’s Barber Shop Quartet performed before lunch. A cart and driver from Town and Gown transported retirees from the Royal St. and McCarthy Way parking structures. A pop-up tent set up at the entrance to the patio area for the donations of gently used business clothing, was overwhelmed with donations. The three check-in tables set up on the patio worked well. The wine bar, set up on the east end of the patio, was a big hit. An historical exhibit and slide show projected on a large screen monitor in the foyer, along with flyers and membership forms. USC Card had a table set up to make new USC Retiree gold cards that have a picture and magnetic strip. To give early access to the USC Card service, the ballroom opened early. With the very large crowd, this caused some problems with attendees starting their lunch early and leaving no seats for the volunteers working the tables. The committee will look for a solution for next year. After some discussion, David Donovan moved and Donna Simmons seconded: move: SRA will pay the Barber Shop Quartet, with reimbursement by the Emeriti Center (EC).
• As a VIP client, the Town and Gown gives the Emeriti Center first choice on dates. The Holiday Party for 2019 will be held on Friday, December 6, 2019. Breakfast or Lunch is still under discussion.
• For the SRA Retiree Luncheon on March 15, 2019 the invitation is nearly ready, pending a few minor corrections. The budget has been received from Town and Gown.
Connie Horak is working with the Vice President’s Office concerning this year’s presentation (and time limitations). Jay Tillman Hall award nominations are being accepted. Volunteers to support the event will be requested closer to the luncheon.

- Looking for ideas for the SRA June 2018 General Meeting. Donna is suggested a tour of University Church next door to the University Religious Center, but it is not available due to seismic retrofitting. She suggests a tour of the Doheny Library with lunch upstairs in the Polymorph Room. Moved Gretchen Anderson, seconded Dixon Johnson. Passed. Friday, June 21, 2019.

**Emeriti Center – Janette Brown**

- The Living History Project needs a sponsor (director), to recruit participants and coordinate recorded interviews.
- Contact the EC if you need the form for a new or replacement gold card
- Janette involved in Age Friendly workshops, and presented at the Diversity Work
- March 1, 2019 Interdisciplinary Symposium on Healthcare, at March 12 PT, April 24 Center for Healthcare Rights presenting on Medicare. Both at URC Fishbowl.
- Programs under consideration:
  1. Assisting future and new retirees with financial planning. Important to use speakers who are objective and familiar with non-profit organizations’ employee programs and are non-biased in approach.
  2. A security workshop focusing on both personal and cybersecurity.
  3. Widows and widowers group conversation and free lunch
  4. Emeriti College program by Bill Givens on writing and publishing a book.
- Linda K. Forman volunteered to serve as Communication Officer. Articles for the upcoming SRA newsletter should be sent to lforman@usc.edu.
- More information can be found on the Emeriti Center website at https://emeriti.usc.edu/ or by sending an email to: emeriti@usc.edu

**Emeriti Center Benefits & Resources Committee – Connie Horak**

- James Johnston (add to roster) will be participating.

**Special Events – Bill Givens**

- A Federal Reserve Tour is scheduled for January 30, 2018, at 1:00 pm. Attendance will be capped at 30 (the Federal Reserve tour cap).
- Bill is planning a tour of The Last Bookstore, a huge facility downtown, with lunch to follow at Grand Central Market. We will be using a bus from the University Park Campus, leaving around 10:00 am. Information about the locale can be found at the store’s web site, lastbookstorela.com/. The tour is scheduled for February 22, 2018.
- “A Sunday in the Park with George” will be presented this spring. The EC will attend on March 30, 2019.
- A visit of Dr. Lynn Swartz Dodd’s USC archaeology lab and collections is being developed.
- A Walt Disney Concert Hall Organ tour is still being researched. A compatible date remains a problem.

**New Business**
- A luncheon at the Faculty Center is being arranged so that SRA Board members who are interested in development of Senior Housing can meet with Tom Safran, a developer with extensive experience in the area.

**Adjournment at 12:01 pm**

**Minutes taken by:** Linda Forman